## Dear Biggin Hill Airport User

As promised, we have now finalised the budget for the Biggin Hill Airport "Bump" Reunion 2003 on 6th September, and are now releasing the tickets for this unique event. (see attachments) These tickets will be issued on a first come, first served basis, subject to continuing availability. Although the venue is large, we do have relatively limited space, and will have to place restrictions on the numbers for health and safety reasons. We already have quite large numbers who have asked for tickets ahead of the release date, so our fear is that we may have to restrict tickets, rather than worrying about meeting minimum numbers.

I would therefore urge you to act as soon as possible to reserve the tickets that you will require. (Partners are, of course, welcome even though they may not have a direct airport involvement themselves – their name badges will display their name plus "Guest of xxxxx")

The whole event is costing around 15,000 pounds to stage, and, following generous sponsorship from a number of people and organisations, we have been able to cross subsidise the tickets, which will cost 25 pounds per person attending, including a meal and a free drink. The ticket will be valid for full entry to the entire event. The ticket does not restrict you in any way, but, for reasons of space, we would ask you to indicate whether you intend to attend for the whole event, or just the afternoon or evening parts. In order to help you to choose, I enclose a provisional programme for the whole day. The afternoon event will be the real "people" reunion, allowing you all to meet with old friends and reminisce, and the evening event, which follows straight on from the afternoon, is more of a party, with a 16 piece swing band to entertain us through the night and into the wee small hours.

Each ticket will include vouchers to redeem for your free drink on the day, plus a choice of a meal in the afternoon, or one in the evening. Once again, for planning purposes, we would ask you to indicate which of the meals you intend to take. The ticket issued will be valid only for the meal that you have chosen in each case. (Subject to availability, another meal may be purchased directly from the caterers on the day).

I would remind you that this event will be the last one that we put together for this decade, so it really is an opportunity not to be missed.

Full details can be found on the website at <u>http://www.bigginhillreunited.co.uk</u>. I will update that site regularly with a list of names of those who have booked tickets, so that you can see who you will be able to meet at the event.

That is about all for now – I look forward to your support, and to receiving your ticket order forms and payment in the next few days. (Although you should allow 14 days for the delivery of tickets and name badges (which should be worn on the day), if you have an email address on

the order form, I will acknowledge receipt of your form and payment by email).

I look forward to seeing you all at this unique and very special day in September.

John Willis

PS. If you cannot attend, I would ask you, if possible, to put together on a VHS tape, a two minute video greeting to your friends who will be there. (rather as on "This is Your Life" on TV). This video will be played to the guests in the late afternoon on the large screen TV's, so your friends and colleagues know you are there with them in spirit. (please let me know if you are unable to attend, and whether you will be able to send us a video greeting)

PPS. If you do not have Adobe Acrobat Reader installed on your computer, you will not be able to open these attached forms. You can download this software free by visiting:- <u>http://www.bigginhillreunited.co.uk</u> Go to the "Ticket Order" page - at the foot of this page is a link directly to the Adobe site where you can download and install this free software plug in for your browser. Once this is installed, you will be able to either open the files attached to this email, or simply view and print the order form directly from our web site. Any problems, please call me on 0845 222 0065